

SIMPLE SWITCH : DIRECT DEPOSIT UPDATE

SAVE TIME WITH AUTOMATION - USE DIRECT DEPOSIT

This form can be used to authorize your employer, retirement and pension fund accounts, or any other depositing agencies to deposit directly into your BankStar account. Use one form for each Direct Deposit and make copies as needed.

Employer/Depositor:

Address:

City, State, Zip:

Please discontinue my current direct deposit and begin depositing my check(s) to my BankStar Account.

Place an X next to your desired option. Be sure to include your account number and ABA/Routing Number. You may also attach a voided check to this form from your new BankStar account.

BankStar Checking Account
Account # : **ABA/Routing # :**

BankStar Savings Account
Account # : **ABA/Routing # :**

This change is effective as of : *Immediately* *Date ____/____/____*

If you have any questions, please contact me at:

Thank you!

Signature: **Date:**

Please Print
Name:

Identifying Number (if applicable) :

THREE EASY STEPS:

- 1** Complete this form using the interactive fields for your convenience.
- 2** Provide your new BankStar account number. You can also attach a voided check to confirm your account and ABA/Routing number.
- 3** Print and submit this form to your employer or any other agency that deposits directly to your account.

DEPOSIT CHECKLIST:

- Employee Payroll
- Investment Income
- Pension/Retirement Income
- Social Security Administration*
- Other

**Social Security Services may require you to contact Social Security Administration directly.*

SIMPLE SWITCH : AUTOMATIC PAYMENT UPDATE

SAVE TIME WITH AUTOMATION - USE AUTOMATIC PAYMENTS.

This form can be used to authorize a change to any automatic withdrawals or deductions such as your mortgage company, auto insurance, or club membership fees. Use one form for each automatic withdrawal and make copies as needed.

THREE EASY STEPS:

- 1** Complete this form using the interactive fields for your convenience.
- 2** Provide your new BankStar account number. You can also attach a voided check to confirm your account and ABA/Routing number.
- 3** Print and submit this form to the company that withdraws funds automatically from your account.

Name of Company:

Account Number:
(if applicable)

Payment Amount:
(if standard)

Please update my existing payment authorization(s) to come from the following BankStar Financial account:

Place an X next to your desired option. Be sure to include your account number and ABA/Routing Number.

BankStar Checking Account
Account # : ABA/Routing # :

BankStar Savings Account
Account # : ABA/Routing # :

This change is effective as of : Immediately Date ____ / ____ / ____

If you have any questions, please contact me at :

Thank you!

Signature : **Date:**

Please Print
Name:

CHECKLIST:

- Cable
- Cell Phone
- Credit Card
- Insurance
- Other

SIMPLE SWITCH : ACCOUNT CLOSURE FORM

MAKE THE SWITCH TO BRIGHTER BANKING.

This form can be used to authorize the closure of your account at your previous financial institution. Be sure to verify that any outstanding items have cleared and your direct deposits or automatic withdrawals have switched over to your new BankStar account.

Financial Institution:

Please close the following account(s):

Account Number:

Primary Owner:

Address:

City, State, Zip:

Please send the remaining balance to:
Place an X next to your desired option. Have your funds deposited electronically (if available) or have a check forwarded to your mailing address.

Please deposit directly to my new account at BankStar Financial
(If this option is not available please forward a check to the address listed below)

Account # : **ABA/Routing # :**

Please forward me a check to my address listed below.

If you have any questions, please call me at the number below. Thank you!

Primary Signature : **Date:**

Joint Signature : **Date:**
(if required)

Please Print

Name:

Address:

City, State, Zip:

Phone Number:

THREE EASY STEPS:

- 1** Complete this form using the interactive fields for your convenience.
- 2** Provide your new BankStar account number or have your remaining funds forwarded by check to your mailing address.
- 3** Print and submit this form to the financial institution where you will be closing your account.